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Quarterly Meeting

February 7, 2025 | 9:30 a.m. | Burney Center Ballroom C

AGENDA

- | | | |
|-------------|---|---------------------------------|
| (1) | Call to Order | Chair Carlton Fisher |
| (2) | Statement from State Government Ethics Act | Chair Carlton Fisher |
| (3) | Approval of Minutes | Chair Carlton Fisher |
| | a) Quarterly Meeting, October 25, 2024 | |
| | b) Special Called Meeting, December 13, 2024 | |
| (4) | Reports of Standing Committees | Chair Carlton Fisher |
| | a. Audit, Risk, and Compliance | |
| | b. Business Affairs | |
| | c. Educational Planning and Programs | |
| | d. External Affairs | |
| (5) | Chancellor's Report | Chancellor Aswani Volety |
| (6) | Closed Session | Chair Carlton Fisher |
| (7) | Resumption of Open Session and Action on
Items from Closed Session | Chair Carlton Fisher |
| (8) | Old Business | Chair Carlton Fisher |
| (9) | New Business | Chair Carlton Fisher |
| (10) | Adjournment | Chair Carlton Fisher |

AGENDA ITEM

Approval of Minutes from October 25, 2024

Situation:

Approval of the minutes from the October 25, 2024 Quarterly Meeting of the Board of Trustees.

Background:

N/A

Assessment:

N/A

Action:

This item requires a vote by the Board.

Supporting Documentation:

Draft Minutes from the October 25, 2024 Quarterly Meeting of the Board of Trustees

October 25, 2024
Quarterly Meeting Minutes

The Board of Trustees of The University of North Carolina at Wilmington held a regular quarterly meeting at 9:30 a.m., on October 25, 2024, in the Burney Center. Chair Carlton Fisher called the meeting to order and read the conflict-of-interest statement in compliance with the State Government Ethics Act. No conflicts or appearances of conflicts were identified.

ROLL CALL

Assistant Secretary Jennifer Groves called the roll, and a quorum was established. Members of the Board in attendance were Traci L. Butler, Earl F. “Hugh” Caison II, Frances “Perry” Chappell, Jeffrey D. Clark, H. Carlton Fisher, Stephen E. Griffin, Robert S. Rippy, Yousry Sayed, Kevin H. Sills., Skyler A. Stein, Jimmy T. Tate, and Aldona Z. Wos. Malcomb D. Coley Sr. was not in attendance.

APPROVAL OF MINUTES

On motion made by Trustee Fisher, seconded and duly carried, the minutes of the quarterly meeting of the Board of Trustees held on August 1, 2024 were approved as distributed in advance.

REPORTS OF STANDING COMMITTEES

AUDIT, RISK, AND COMPLIANCE

Chair Fisher, who chaired the committee in Trustee Coley’s absence, reported that Ms. Kelly Mintern, Chief Audit Officer, provided an Office of Internal Audit update and Terrell Nicholson, Director of Title IX and Clery Compliance, provided the Annual Security and Fire Safety Report.

BUSINESS AFFAIRS

Trustee Clark, chair of the committee, shared that Mr. Mark Morgan, Associate Vice Chancellor for Business Affairs for Facilities, requested approval of the selection of the prioritized list of design firms for the following projects: Parking Deck III, the Welcome Center, the Cameron Renovation and Expansion, and the Kenan Auditorium Renovation and Expansion. Next, Mr. Morgan requested approval to perform advanced planning in support of the Hurst-Riegel Connector Roadway, in an amount not to exceed \$750,000. Finally, Mr. Morgan requested approval to sub-delegate the Board of Trustees’ authority to



approve non-general fund capital projects less than \$750,000 to the Chancellor and/or the Chancellor's designee. Trustee Clark's motions for approval of these items were duly carried on behalf of the committee. Mr. Morgan then provided additional Facilities capital projects updates.

Vice Chancellor for Business Affairs Miles Lackey requested the committee's approval to re-appoint Ms. Donis Smith to serve on the Board of Trustees of the Endowment Fund of UNCW for a three-year term, consisting of calendar years 2025, 2025, and 2027. Trustee Clark's motion for approval was duly carried on behalf of the committee. Finally, Mr. Lackey presented to the committee a brief overview of the tuition and fee planning process for fiscal year 2026.

EDUCATIONAL PLANNING AND PROGRAMS

Trustee Chappell, chair of the committee, reported that Dr. Jamie Winebrake, Provost and Vice Chancellor for Academic Affairs, provided divisional updates from Academic Affairs, including information on teaching effectiveness and a distinguished professorship vacancy. This was followed by an enrollment update by Dr. Lauren Frankin, Director of Admissions. Dr. Christine Reed Davis, Vice Chancellor for Student Affairs, introduced Ms. Janeé Folston, Associate Director of Employer Development, and Mr. Chris Lewandowski, Associate Director Career Development, who presented progress made in career development initiatives. Trustee Chappell shared highlights from the presentation made by Faculty Senate President Colleen Reilly.

EXTERNAL AFFAIRS

Trustee Griffin, chair of the committee, shared highlights from the University Advancement Update presented by Eddie Stuart, Vice Chancellor for University Advancement. Trustee Griffin also reported that Mike Oblinger, Director of Athletics, gave an Athletics update. Mr. Oblinger then introduced Men's Basketball Head Coach Takayo Siddle and Women's Basketball Head Coach Nicole Woods who shared a 2024-2025 Basketball Season Preview.

CHANCELLOR'S REPORT

Chancellor Volety highlighted Fall campus events and shared an Economic Impact Report. He recognized Army veteran and Alum David Buzzard '18 who previously presented one of his two Purple Heart medals to the university during the Cape Fear Purple Heart Dinner held on campus on August 2.



Student Body President and Trustee, Skyler Stein, then shared a report from the Student Government Association. At the request of Chancellor Volety, Ms. Susan Smith, Chair of Staff Senate, and Vice Chair of the UNC Staff Assembly, provided updates from the Staff Senate.

CLOSED SESSION

On motion by Trustee Clark, seconded by Trustee Caison, and duly carried, the Board convened in closed session, as allowed under the Open Meetings Act, to consider the qualifications, competence, performance, and condition of appointment of a public officer or employee or prospective public officer or employee; establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract; prevent the disclosure of privileged information; and to consult with our attorney to protect the attorney-client privilege.

RESUMPTION OF OPEN SESSION AND ACTION ON ITEMS FROM CLOSED SESSION

On motion by Trustee Tate, seconded by Trustee Clark, and duly carried, the Board reconvened in open session. On motion by Trustee Tate, seconded by Trustee Sills, and duly carried, the Academic Affairs personnel recommendations were approved as considered in closed session. On motion by Trustee Clark, seconded by Trustee Caison, and duly carried, the non-salary compensation recommendation was approved as considered in closed session.

08.350 NON-SALARY AND DEFERRED COMPENSATION POLICY

Chair Fisher then called Associate Vice Chancellor for Human Resources Lori Preiss for a proposed policy update. On motion by Trustee Caison, seconded by Trustee Clark, and duly carried, the proposed updates to UNCW Policy 08.350 were approved.

OLD BUSINESS

The Board had no old business for consideration.

NEW BUSINESS

The Board had no new business for consideration.

ADJOURNMENT

There being no further business, Chair Fisher announced the next meeting will be held on December 13, 2024, and invited members to participate in Commencement as part of the Platform Party on December 14, 2024. Chair Fisher then shared copies of the book “Robert’s Rules of Order” with the trustees. The meeting was duly adjourned.

Chairman

Assistant Secretary

DRAFT

AGENDA ITEM

Approval of Minutes from December 13, 2024

Situation:

Approval of the minutes from the December 13, 2024 Special Called Meeting of the Board of Trustees.

Background:

N/A

Assessment:

N/A

Action:

This item requires a vote by the Board.

Supporting Documentation:

Draft Minutes from the December 13, 2024 Special Called Meeting of the Board of Trustees



Special Called Meeting Minutes

December 13, 2024 | 12:30 p.m. | McNeill Hall Room 1051

The Board of Trustees of The University of North Carolina at Wilmington held a special called meeting on December 13, 2024, in McNeill Hall Room 1051. Chair H. Carlton Fisher called the meeting to order, welcomed participating members, and read the conflict-of-interest statement in compliance with the State Government Ethics Act. No conflicts or appearances of conflict were identified.

ROLL CALL

Assistant Secretary Jennifer Groves called the roll and established that a quorum was present. Members of the Board participating in person were Earl F. "Hugh" Caison; Malcomb D. Coley; H. Carlton Fisher; Yousry Sayed; Kevin H. Sills; and Styler A. Stein. Trustees Traci L. Butler, Frances "Perry" Chappell, Jeffrey D. Clark, Stephen E. Griffin, Jimmy T. Tate, and Aldona Z. Wos participated virtually over Zoom. Trustee Robert S. Rippy was not in attendance.

CHANCELLOR'S UPDATE

Chair Fisher called on Chancellor Volety to give a university update. Chancellor Volety highlighted the year's accomplishments and shared his gratitude to the board members, faculty, staff, and students for their successful efforts.

POLICY ON THE REVIEW AND EVALUATION OF ACADEMIC PROGRAMS

Chair Fisher then called on Provost Jamie Winebrake. Provost Winebrake shared that in response to the UNC System Office's approved changes to UNC 400.1, the Office of the Provost worked with academic administrators and Faculty Senate representatives to develop a new institutional policy on academic review, which was endorsed by Faculty Senate in November 2024. He then requested approval of the proposed new UNCW Policy on the Review and

Evaluation of Academic Programs. After discussion, Trustee Coley motioned to approve, and Trustee Stein seconded. On motion duly made and carried, the new policy was approved.

DESIGNER APPROVALS

Chair Fisher called on Associate Vice Chancellor for Facilities Mark Morgan to present and request approval of a prioritized list of design firms for each of these projects: Student Housing Village Phase III, McNeill Hall renovations, and Suites Residence Halls roofing replacements. On motion made by Trustee Stein and seconded by Trustee Coley, the prioritized list of design firms for the Student Housing Village Phase III project was approved as considered. On motion made by Trustee Sills and seconded by Trustee Coley, the prioritized list of design firms for the McNeill Hall renovations project was approved as considered. On motion made by Trustee Caison and seconded by Trustee Coley, the prioritized list of design firms for the Suites Residence Halls roofing replacements project was approved as considered.

RECOMMENDATIONS REGARDING 2025-2026 TUITION, FEES, ROOM, BOARD, AND OTHER STUDENT COSTS

Chair Fisher called on Vice Chancellor Miles Lackey for a presentation and recommendations, as shared with the Board before the meeting. Chair Fisher recommended that Mr. Lackey complete his entire presentation, and all votes be taken in one action following his conclusion. Without objection to this recommendation, Mr. Lackey began his presentation by sharing the guidance from the UNC System and the requirements of UNC System policy regarding changes in tuition and fees for the 2025-26 academic and fiscal year. He reviewed the process that was followed to develop the recommendation to the Board. He provided the justifications for a proposed increase of 6% in tuition of undergraduate non-resident students, resident graduate, and non-resident graduate students beginning in FY26. Mr. Lackey then shared a campus recreation fee proposal and provided university engagement feedback. He recommended an increase by \$7 (from \$262.55 in FY25 to \$269.55 in FY26) to support inflationary costs of insurance and physical plant repairs. Mr. Lackey requested approval to increase the Commencement Fee by \$8 (from \$32 in FY25 to \$40 in FY26). He explained this increase would support inflationary increases for regalia and unfunded mandatory legislative increases. He then requested approval to adjust the following differential tuition and special fees in FY26: Human Resource Management Certificate differential tuition, Doctor of Nursing Practice differential tuition, and Summer Lab Course field special fee. Mr. Lackey proposed to increase student housing rates at all properties by 6%. He confirmed that this increase includes Plato's Lofts Apartments. He then asked for approval to increase each of the all-access meal plan rates by 5% in FY26. Discussion followed, after which Trustee Coley moved for approval of all the recommended increases. Seconded by Trustee Caison, the motion was duly carried.

CLOSED SESSION

On motion and duly carried, the Board convened in closed session, as allowed under the Open Meetings Act, to establish or instruct the staff or agent concerning the negotiation of the price

and terms of a contract concerning the acquisition of real property; establish or instruct staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract; and to consult with an attorney to protect the attorney-client privilege.

RESUMPTION OF OPEN SESSION AND ACTION ON ITEMS FROM CLOSED SESSION

On motion and duly carried, the Board reconvened in open session. On motion and duly carried, the Athletics contract, vehicle allowance, lease agreement, and salary increase recommendations were approved as considered.

OLD BUSINESS

No old business was brought to the Board.

NEW BUSINESS

No new business was brought to the Board.

ADJOURNMENT

There being no further business, the meeting was duly adjourned.

Chairman

Assistant Secretary