



UNIVERSITY of  
NORTH CAROLINA  
WILMINGTON

BOARD of TRUSTEES

**October 25, 2024**  
**Quarterly Meeting Minutes**

The Board of Trustees of The University of North Carolina at Wilmington held a regular quarterly meeting at 9:30 a.m., on October 25, 2024, in the Burney Center. Chair Carlton Fisher called the meeting to order and read the conflict-of-interest statement in compliance with the State Government Ethics Act. No conflicts or appearances of conflicts were identified.

ROLL CALL

Assistant Secretary Jennifer Groves called the roll, and a quorum was established. Members of the Board in attendance were Traci L. Butler, Earl F. “Hugh” Caison II, Frances “Perry” Chappell, Jeffrey D. Clark, H. Carlton Fisher, Stephen E. Griffin, Robert S. Rippy, Yousry Sayed, Kevin H. Sills., Skyler A. Stein, Jimmy T. Tate, and Aldona Z. Wos. Malcomb D. Coley Sr. was not in attendance.

APPROVAL OF MINUTES

On motion made by Trustee Fisher, seconded and duly carried, the minutes of the quarterly meeting of the Board of Trustees held on August 1, 2024 were approved as distributed in advance.

REPORTS OF STANDING COMMITTEES

AUDIT, RISK, AND COMPLIANCE

Chair Fisher, who chaired the committee in Trustee Coley’s absence, reported that Ms. Kelly Mintern, Chief Audit Officer, provided an Office of Internal Audit update and Terrell Nicholson, Director of Title IX and Clery Compliance, provided the Annual Security and Fire Safety Report.

BUSINESS AFFAIRS

Trustee Clark, chair of the committee, shared that Mr. Mark Morgan, Associate Vice Chancellor for Business Affairs for Facilities, requested approval of the selection of the prioritized list of design firms for the following projects: Parking Deck III, the Welcome Center, the Cameron Renovation and Expansion, and the Kenan Auditorium Renovation and Expansion. Next, Mr. Morgan requested approval to perform advanced planning in support of the Hurst-Riegel Connector Roadway, in an amount not to exceed \$750,000. Finally, Mr. Morgan requested approval to sub-delegate the Board of Trustees’ authority to



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approve non-general fund capital projects less than \$750,000 to the Chancellor and/or the Chancellor's designee. Trustee Clark's motions for approval of these items were duly carried on behalf of the committee. Mr. Morgan then provided additional Facilities capital projects updates.

Vice Chancellor for Business Affairs Miles Lackey requested the committee's approval to re-appoint Ms. Donis Smith to serve on the Board of Trustees of the Endowment Fund of UNCW for a three-year term, consisting of calendar years 2025, 2025, and 2027. Trustee Clark's motion for approval was duly carried on behalf of the committee. Finally, Mr. Lackey presented to the committee a brief overview of the tuition and fee planning process for fiscal year 2026.

EDUCATIONAL PLANNING AND PROGRAMS

Trustee Chappell, chair of the committee, reported that Dr. Jamie Winebrake, Provost and Vice Chancellor for Academic Affairs, provided divisional updates from Academic Affairs, including information on teaching effectiveness and a distinguished professorship vacancy. This was followed by an enrollment update by Dr. Lauren Frankin, Director of Admissions. Dr. Christine Reed Davis, Vice Chancellor for Student Affairs, introduced Ms. Janeé Folston, Associate Director of Employer Development, and Mr. Chris Lewandowski, Associate Director Career Development, who presented progress made in career development initiatives. Trustee Chappell shared highlights from the presentation made by Faculty Senate President Colleen Reilly.

EXTERNAL AFFAIRS

Trustee Griffin, chair of the committee, shared highlights from the University Advancement Update presented by Eddie Stuart, Vice Chancellor for University Advancement. Trustee Griffin also reported that Mike Oblinger, Director of Athletics, gave an Athletics update. Mr. Oblinger then introduced Men's Basketball Head Coach Takayo Siddle and Women's Basketball Head Coach Nicole Woods who shared a 2024-2025 Basketball Season Preview.

CHANCELLOR'S REPORT

Chancellor Volety highlighted Fall campus events and shared an Economic Impact Report. He recognized Army veteran and Alum David Buzzard '18 who previously presented one of his two Purple Heart medals to the university during the Cape Fear Purple Heart Dinner held on campus on August 2.



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Student Body President and Trustee, Skyler Stein, then shared a report from the Student Government Association. At the request of Chancellor Volety, Ms. Susan Smith, Chair of Staff Senate, and Vice Chair of the UNC Staff Assembly, provided updates from the Staff Senate.

CLOSED SESSION

On motion by Trustee Clark, seconded by Trustee Caison, and duly carried, the Board convened in closed session, as allowed under the Open Meetings Act, to consider the qualifications, competence, performance, and condition of appointment of a public officer or employee or prospective public officer or employee; establish or instruct the staff or agent concerning the negotiations of the amount of compensation or other terms of an employment contract; prevent the disclosure of privileged information; and to consult with our attorney to protect the attorney-client privilege.

RESUMPTION OF OPEN SESSION AND ACTION ON ITEMS FROM CLOSED SESSION

On motion by Trustee Tate, seconded by Trustee Clark, and duly carried, the Board reconvened in open session. On motion by Trustee Tate, seconded by Trustee Sills, and duly carried, the Academic Affairs personnel recommendations were approved as considered in closed session. On motion by Trustee Clark, seconded by Trustee Caison, and duly carried, the non-salary compensation recommendation was approved as considered in closed session.

08.350 NON-SALARY AND DEFERRED COMPENSATION POLICY

Chair Fisher then called Associate Vice Chancellor for Human Resources Lori Preiss for a proposed policy update. On motion by Trustee Caison, seconded by Trustee Clark, and duly carried, the proposed updates to UNCW Policy 08.350 were approved.

OLD BUSINESS

The Board had no old business for consideration.

NEW BUSINESS

The Board had no new business for consideration.



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ADJOURNMENT

There being no further business, Chair Fisher announced the next meeting will be held on December 13, 2024, and invited members to participate in Commencement as part of the Platform Party on December 14, 2024. Chair Fisher then shared copies of the book "Robert's Rules of Order" with the trustees. The meeting was duly adjourned.



Chairman



Assistant Secretary